

19 September 2023

Dear Headteacher/Year 6 Colleague/Year 5 Colleague,

YEAR 6 OPEN DAY – Saturday 21 October 2023

I am writing to invite you and any of your team to our Year 6 Open Day which takes place on **Saturday 21 October 2023** between **10.30am and 1.30pm**.

This is a fun, exciting and informative event, that allows prospective parents and carers to visit the Academy in order to help them make an informed choice about their child's education. We are looking forward to showcasing the talents of our students and staff, providing families with an understanding of our curriculum and an insight into the many enrichment opportunities which take place. I know that it will be important to you to see where your current Year 6 children might consider continuing their education.

During the course of the day, there will be two **presentations from the Principal at 11.00am and 12.30pm**. Alongside this, many of our students will participate in various activities and others will act as guides, helping you to find your way around our Academy. I'm certain that you will find the event enjoyable.

Accessible Open Day – 10.00am until 10.30am

Although we are not publicly advertising it, to continue to support pupils and families with additional needs, we are running an 'Accessible Open Day' between 10.00am until 10.30am on the same day. This will offer potential families an opportunity to visit the Academy within a quieter time frame with more bespoke considerations for accessibility.

In order to keep this event quiet and accessible, we politely request that this is only shared with families who may require this. If you could liaise with SENDCo's to identify which families might benefit, that would be greatly appreciated.

Please can you ask SENDCo's to email the following email address to confirm the attendance of families to our Accessible Open Day Offer: TRGA_SEND@ruthgorse.leeds.sch.uk

I would be most grateful if you would assist in displaying our promotional literature in your school and encouraging attendance from parents and carers and we look forward to hearing from your SENDCo's regarding our Accessible Open Day offer.

If you have any questions, please do not hesitate to get in touch. I do hope you are able to come along and look forward to meeting you.

Yours sincerely



Mr B Mallinson
Principal



Miss Z Burlison
Associate Assistant Principal for Transition