



Headteacher: V. Snejberkova-Taylor  
Assistant Headteacher: V. Oxley

# St Francis of Assisi Catholic Primary School

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Thursday 14 September 2023

Dear Parent/Carer,

Following information from Leeds City Council Health and Safety Team about a credible threat to all schools in Leeds, we are ensuring that any necessary precautions have been made.

All gates remain closed and locked, and staff are being extra vigilant. We have well-rehearsed procedures in place for lock down situations, should we need them.

We have no further information regarding the threat at this time but please be reassured that we have not received a direct threat and all children and staff in school are safe.

Can we please ask that all visits to the school today are restricted to urgent matters only. You can of course contact school via the telephone or email as usual. However, we would appreciate you helping us by keeping the phone lines free, unless there is an urgent need to contact us.

We are following all advice and guidance that has been issued in this dynamic situation. We will update you as soon as we have any more information.

Please be vigilant when picking your children up from school at the end of the day, and if you have any concerns about any individuals acting suspiciously near school please inform school immediately and call 999.

I want to reassure you that we continue to be vigilant and respond in a timely manner to any issue, as keeping your children and our staff safe is our highest priority.

Yours sincerely,

*Mrs Snejberkova-Taylor*  
Headteacher