



# St Francis of Assisi Catholic Primary School

## PERMISSION FORM 2023-2024

At St. Francis of Assisi Catholic Primary School, we are committed to communicating effectively with parents and carers. We ask that parents complete this form, providing all required details. **Only one form needs to be completed per family.** Thank you.

### CHILD/CHILDREN

Please list the names of all the children who this form applies to.

Child's name	Year group

### CONTACTS

The main contact will receive text messages and emails from school and will be the first port of call, for all communication and in case of an emergency. If we cannot reach the main contact, we will call the second and other contacts.

Main contact's name	Relationship to child	Telephone number	Email address

Second contact's name	Relationship to child	Telephone number	Email address

Other contact's name	Relationship to child	Telephone number	Email address

### HOME TIME ARRANGEMENTS

At our school, keeping children safe and well is our priority. We ask all parents to provide names of any adults who can collect their child/children from school. It is the parent's responsibility to inform school if this information changes, so our records can be updated. We will not allow a child to go home with anyone who is not listed here.

My child will be collected by myself or by	Relationship to child
1.	
2.	
3.	
4.	
5.	
6.	

### PHOTOS/VIDEOS

In line with the current data protection guidelines, we require your permission to use any photos or videos taken of your child (e.g. for leaflets, posters, school newsletters or our school website and systems). Should you wish to withdraw your consent at any time, then please contact us and we will respect your wishes with immediate effect.

I give permission for the school and authorised 3 <sup>rd</sup> parties to take and use photos and videos of my child.	YES - NO
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### LOCAL VISITS

Linked to our learning, sometimes we take our children on local walks and visits (e.g. a local shop, park, the library or a place of worship) during the school day. We will write to you separately when we want your permission to take your child out of the local area.

I give consent for my child to go on local walks and visits organised by the school.	YES - NO
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### READING BOOKS

Reading is a very important skill. It is our school policy that children are able to borrow a range of books to take home. It is expected that all books will be handled carefully, and any damaged or lost books will incur a charge of £7.

I understand that any damaged or lost books will incur a charge of £7 to be paid to school.	YES - NO
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### SPEECH & LANGUAGE THERAPY

Our school buys into Speech & Language Therapy (SLT) services, which helps us effectively and speedily identify and address any language/communication issues. For your child to be seen by the therapist, parental agreement is required.

I give permission for my child to be seen by the school SLT therapist.	YES - NO
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### SCHOOL INTERVENTIONS

Our school is committed to meeting the needs of all pupils to ensure that they make the best possible progress. As all children progress at different rates, there may be times when a teacher feels a child would benefit from an intervention group. We would therefore use materials such as ELSA (Emotional literacy) and Zones of Regulation.

I give permission for my child to access required interventions such as ELSA/ Zones of Regulation.	YES - NO
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### INTERNET ACCESS

Our school has laptops, iPads and Chromebooks for children to use in class. Parental permission is required for the children to access the internet. Internet access is strictly monitored, at all times by the school, for the children's safety.

I give permission for my child to have internet access at school.	YES - NO
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### WOOD SPLINTERS

Due to our school having lots of natural outdoor equipment, children may occasionally get a wooden splinter in their finger/hands. This is classed as a minor hand injury and can be easily seen to. In order for our qualified first aiders to remove the wooden splinter, we require parental permission. We would only remove where the splinter is clearly visible and can be removed easily.

I give permission for a qualified first aider to remove splinters if my child gets any.	YES - NO
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I have read and understand the above. I will inform the school immediately, if any of the above information changes.

Parent/carer signature: .....

Date: .....