



St Francis of Assisi Catholic Primary School

Interim Executive Headteacher: E. McDonagh-Smith
Head of School: V. Snejberkova-Taylor

Lady Pit Lane
Leeds LS11 6RX
(0113) 270 0978
www.bsf-leeds.co.uk
admin@bsf-leeds.co.uk

Thursday 14 April 2022

Dear parents,

I would like to inform you that from Mon 25 April, Mrs Cole will be temporarily covering the absence of our Year 6 teacher, Miss Appleyard, who will undergo a small operation, which will require approximately 6 weeks of recovery.

To ensure consistency and quality of teaching and learning, Mrs Roundhill will temporarily cover teaching in Year 4, with support from Miss Craven and Miss Riaz.

Mrs Roundhill is a very good teacher with many years of experience, and although only here on a supply basis, her commitment shines through. We are very fortunate to have been able to engage her services, as she provides a high quality of teaching and learning on a daily basis, for all the pupils in her care.

Thank you for your understanding and support. Should you have any questions or worries, please do not hesitate to approach Mrs Cole, Mrs Roundhill or myself.

We wish Miss Appleyard a successful outcome to the operation and a speedy recovery.

Yours sincerely

Mrs V Snejberkova-Taylor

Head of School