



St Francis of Assisi Catholic Primary School

Lady Pit Lane
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Interim Executive Headteacher: E. McDonagh-Smith
Head of School: V. Snejberkova-Taylor

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22nd October 2021

Dear Colleague,

Transfer of Undertakings – St Francis of Assisi Catholic Primary School

I am writing to inform you, as an employee of St Francis of Assisi Catholic Primary School, that negotiations for a change of ownership of St Francis of Assisi Catholic Primary School have been taking place.

The prospective new employer will be *St Gregory the Great Catholic Academy Trust* and it is now expected that the formal legal transfer will be completed on 1st January 2022.

The Consultation period will last from 8th November 2021 until 22nd November 2021.

We would therefore like to invite you to a meeting on **Monday 8th November 2021 at 4.00pm** to begin the formal consultation with you in this regard.

We will also inform the trade unions of the meeting in order that they can also attend.

Yours sincerely

E. McDonagh-Smith

E. McDonagh-Smith
Headteacher