



# St Francis of Assisi Catholic Primary School

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27<sup>th</sup> September 2021

## Updated COVID-19 Safeguarding Measures

The schools' COVID19 risk assessment has been updated, in light of the most recent advice from the DfE and LA. The purpose of the risk assessment is to control building safety, reduce the spread and likelihood of contracting COVID19, cross contamination risks and managing staff and pupil well-being.

The following outlines some (not an exhaustive list) of the measures that we are taking at St Francis of Assisi Catholic Primary.

- All children will be required to attend school unless they are medically exempt. Parents/carers will need to present medical evidence to the school in-line with statutory requirements.
- Classes will, as far as reasonably practicable, have the same staffing.
- Staff/visitors/parents/carers will be encouraged to wear face coverings in circulation areas or where social distancing cannot be maintained.
- All visitors will receive information about the safety protocols in place and will be expected to adhere to them whilst on the school premises.
- Parents/carers should only come into the school building via the school office reception area and by prior arrangement where possible.
- Parents/carers must inform the school if there have been any changes in emergency contact details, or their child's health, medical, dietary needs
- Contact the school office for information about Breakfast Club, e.g. how to register and payment. Please note all payment is online, no cash is accepted by the school.
- The school day is 8:45am – 3:30pm. Children can be dropped off 8.40-8.50am and picked up 3.30-3.40pm.
- Parents/carers will enter via the ginnel gate, drop off/collect their child/ren and leave via the ginnel gate.
- Only 1 parent/carer is permitted to drop off/pick up children. Social distancing **is strongly advised** whilst on the school premises.
- All children will enter and exit their classrooms via the external classroom doors.
- Children will only be released to a known/named adult on the child's emergency contact list.
- Children will work in their classrooms and movement around the building will be kept to a minimum in-line with lesson requirements.
- Classes will use their own dedicated toilets and cloakroom areas.
- All rooms will be ventilated with internal doors and windows open, at all times.
- Singing lessons for KS2 with our Choral Director, and Djembe drumming for KS1, have restarted. A risk assessment has been completed to ensure the necessary safety measures are in place.
- After school clubs have started. Please contact the school office for further details.
- Lunches will be eaten in the hall with thorough cleaning between use.
- Lunchtimes and breaktimes will be staggered, where required, to ensure classes/bubbles do not mix.
- Classes have allocated time on the playgrounds for breaks and lunchtime.
- Shared resources and materials will be cleaned regularly.

- Hand sanitiser, tissues and soap will continue to be available in each classroom and children/staff will be expected to wash/sanitise their hands several times throughout the day including on entry to school. This will be built into daily timetables and routines.
- Where appropriate, staff can wear PPE, e.g. face masks, shields, gloves and aprons. All staff have been trained how to put on/take off and use PPE, safely.
- Staff taking part in the testing programme, will continue to test twice a week and report their tests results to the school. Those staff not participating in the programme will continue to adhere to the strict safety protocols in place.
- Cleaning staff will work to sanitise all areas of the school, empty bins and ensure washing facilities are replenished. Where possible, doors will be propped open to minimise children and staff having to touch these as they enter and exit areas.
- Anyone who displays symptoms of COVID19 **MUST NOT COME INTO SCHOOL**. They should follow the government guidance on self-isolating including test and trace.
- If a child starts to display any COVID19 symptoms, they must be kept at home as per the government guidance. If a child subsequently tests positive for COVID19 parents/carers must inform the school.
- If a child starts to display any symptoms of COVID19 whilst in school, they will be isolated in a designated room. A member of staff wearing appropriate PPE will wait with the child until they are collected.
- We will require parents/carers to pick any children up immediately from school if they are displaying symptoms. Parents are required to ensure that any contact details for their child are up to date and two contact numbers will be requested. You can update your contact details by sending these to the school the following email address [admin@bsf-leeds.co.uk](mailto:admin@bsf-leeds.co.uk) or contacting the school on the main telephone line: 0113 270 0978.
- The government recommends minimising the number, proximity and duration of social contacts with those that you do not usually live with.
- Close contact isolation - from 16th August 2021 people are exempt from close contact isolation if they: a) are under the age of 18 years and 6 months, or b) are fully vaccinated (over 2 weeks ago), or c) have taken part in or are currently part of an approved COVID-19 vaccine trial, or d) are not able to get vaccinated for medical reasons.
- Travelling from Abroad - the guidance for persons travelling from green, amber and red list countries is updated regularly. Staff and pupils returning from abroad should follow the government guidance.

## Useful links

<https://www.gov.uk/coronavirus>

<https://www.gov.uk/guidance/covid-19-coronavirus-restrictions-what-you-can-and-cannot-do>

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

<https://www.gov.uk/guidance/working-safely-during-covid-19/events-and-attractions>

<https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works>

<https://www.gov.uk/get-coronavirus-test>

<https://www.gov.uk/universal-credit>

<https://www.gov.uk/guidance/travel-abroad-from-england-during-coronavirus-covid-19>