



St Francis of Assisi Catholic Primary School

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Acting Headteacher: V. Snejberkova-Taylor

School Reopening - September 2020

Dear everyone,

28 August 2020

I hope you are well and enjoying your Summer break. Recently, I have sent a letter to parents regarding the school reopening. Below is a summary of some final details about what school life will look like in September.

For pupils, school will reopen on the following days:

Thursday 10 September 2020 – Year1- Year6

Monday 14 September 2020 – Reception (staggered start, Mon 14th – Wed 16th)

Monday 21 September 2020 – Nursery (staggered start, Mon14th – Fri 18th)

As you are aware, Monday 7 and Tuesday 8 September are our Training Days with a pre-booked, external trainer for 'Read, Write, Inc'. These training days are for ALL teaching staff.

To fully prepare for a safe reopening given the unique circumstances, an extra Training Day for ALL staff has been arranged for Wednesday 9 September, to make sure everyone is aware of the new systems and procedures around COVID-19.

To ensure the welfare of the children and the whole school community, we have put in place a system of controls and protective measures. Last term, we maintained a safe environment due to the very careful planning; and pupils, parents and staff following our guidelines. This will be even more important as we return in September.

To make entry and exit into school as safe as possible, staggered start and finish times (for all year groups) have been put in place and parents have been informed via a letter. Children will be dropped off and collected, at the allocated time, at the main (vehicle) gate or side (ginnel) gate. Please see below.

Parents have been reminded how important it is that children are dropped off and collected on time, as we are trying to limit numbers on the school grounds and crossover of bubbles. Also, parents have been asked not approach school staff, and where possible refrain from going to the school office. They should phone or email instead, if they have anything that they want to let the school know.

The school will be organised into 4 KS bubbles (Nur/Rec, Y1/2, Y3/4, Y5/6). Although most of the time, children will remain in their class groups, there will be times when wider mixing, in their KS bubbles, will be happening.

Most children will eat in their classrooms, while some will have lunch in the hall (Rec/Y3/4). Hot grab bags will be served, instead of the usual hot dinners. Packed lunches and FSM systems will operate as normal.

There will continue to be robust hand and respiratory hygiene alongside enhanced cleaning arrangements within each class. All classes have been issued with a set of cleaning and protective equipment (hand sanitisers, tissues, antibacterial wipes, first aid pack, cleaning spray, cloth, etc).

We expect all children to be wearing full school uniform, which needs no additional cleaning or washing, other than the normal standards of hygiene.

CLASS	Nursery	Nur/Rec BUBBLE	CLASS	Reception
Staff	Mrs Hough Mrs I Smith Miss Sultan		Staff	Mrs Osborne Mrs K Smith Miss Hammill
Arrival time	8.50-9.00am		Arrival time	8.50-9.00am
Gate to enter/exit	Vehicle gate		Gate to enter/exit	Vehicle gate
Home time	3.10-3.20pm		Home time	3.10-3.20pm

CLASS	Year 1	Y1/Y2 BUBBLE	CLASS	Year 2
Staff	Mrs Shaw Mrs Ingham Mrs P Phillips		Staff	Miss Pratt Mrs Ali Mrs C Phillips
Arrival time	8.40-8.50am		Arrival time	8.40-8.50am
Gate to enter/exit	Vehicle gate		Gate to enter/exit	Vehicle gate
Home time	3.00-3.10pm		Home time	3.00-3.10pm

CLASS	Year 3	Y3/Y4 BUBBLE	CLASS	Year 4
Staff	Miss Holtby Mrs Ibrahim Miss Berry Miss Daniels		Staff	Miss Holder Mrs Ibrahim Miss Craven
Arrival time	8.50-9.00am		Arrival time	8.50-9.00am
Gate to enter/exit	Ginnel gate		Gate to enter/exit	Ginnel gate
Home time	3.10-3.20pm		Home time	3.10-3.20pm

CLASS	Year 5	Y5/Y6 BUBBLE	CLASS	Year 6
Staff	Mrs Cole Miss Lloyd Miss Bray		Staff	Miss Appleyard Miss O'Hara
Arrival time	8.40-8.50am		Arrival time	8.40-8.50am
Gate to enter/exit	Ginnel gate		Gate to enter/exit	Ginnel gate
Home time	3.00-3.10pm		Home time	3.00-3.10pm

I hope the above plan has provided you with all the key information. I would like to reassure you that everyone's safety and well-being is paramount.

I am very aware that for some of you it has been a long time since you have been in school and you may be a little apprehensive. Please let me know as soon as possible, if you have any worries regarding returning to school.

Where required, individual risk assessments will be put in place. I have attached the WASP sheet most of you will be familiar with, for your reference. If your circumstances have changed, would you please complete it and send back to me, by next Thursday 3 September, to ensure appropriate arrangements can be put in place so that your return to work is as safe as possible.

Enjoy the rest of the Summer and I look forward to seeing you in September.

Kind regards
Vera